

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JULY 12, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, July 12, 2005 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Fire Chief Kenneth Hochgesang, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on June 28, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

DEMOLITION QUOTES FOR 716 E. 12TH STREET

City Attorney Sandra Hemmerlein opened two quotes for the demolition of the condemned house at 716 E. 12th Street. The quotes were as follows:

Contractor	Amount
Knies Construction	\$9,975.00
Lechner's Inc.	\$7,779.00

City Engineer Chad Hurm requested taking the quotes under advisement and reported that he had sought quotes from five contractors.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to take the quotes under advisement in order for the City Engineer to review and make a recommendation before the end of this meeting. Motion passed 3-0.

LEAF COLLECTOR QUOTES

The street department sought sealed quotes for a 17 cubic yard self-contained vacuum leaf collector. City Attorney Sandra Hemmerlein opened two quotes that were submitted to the board. Street Commissioner Raymond Eckerle affirmed that he had sought three quotes. The quotes were as follows:

Supplier	Amount
Best Equipment	\$24,775.00
Old Dominion Brush Co.	\$24,430.00
<i>Optional fluid drive coupler – additional</i>	<u>\$ 2,544.74</u>
Grand Total with option	\$26,974.74

On **motion** by Victor Knies and seconded by Thomas Schmidt, the quotes for the vacuum leaf collector were taken under advisement to give the Street Commissioner time to review the quotes to see if they meet specifications and to report back at the next Board of Public Works and Safety meeting. Motion passed 3-0.

MEMORANDUM OF EXECUTIVE SESSION

Mayor Schmitt said the board members met in executive session on Monday, July 11 2005 in order to interview telecommunicator applicants. Schmitt then read the memorandum from that executive session. {See attachment}

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the Memorandum and place it into these minutes. Motion passed 3-0.

PROBATIONARY TELECOMMUNICATOR

Mayor Schmitt announced that three excellent applicants had been interviewed for the position of probationary telecommunicator during the executive session held on July 11, 2005.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to offer Brooke R. Kunz a conditional offer of employment for the position of Jasper Police Department Probationary Telecommunicator effective Monday, July 25, 2005, provided all conditions of the conditional offer of employment are met. Motion passed 3-0.

Due to the amount of background work required for public safety employees, a **motion** was made by Mayor Schmitt and seconded by Victor Knies to keep the two remaining applicants on an eligibility list for 24 months,. Motion passed 3-0.

2005 STRASSENFEST STREET CLOSINGS

Police Chief Richard Gunselman presented a list of street closings for the 2005 Strassenfest. He explained that the street closing list is a standard list and was used last year. Mayor Schmitt asked the exact dates that the city-owned parking lot at Main and 4th Streets would be closed. Police Chief Gunselman responded that the parking lot would be closed from Monday, August 1, 2005 until Tuesday, August 9, 2005. Clerk-Treasurer Juanita Boehm stated that she would notify the renters and provide them with temporary parking permits for that time period.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the list of street and parking lot closings for the 2005 Strassenfest as provided by the police chief. Motion passed 3-0.

POLICE CAR LIGHT BARS

Police Chief Richard Gunselman reported that the police department has two old unserviceable oversized light bars that were removed from two police vehicles. He said these types of items are usually sold at the City auction for a trivial amount. Gunselman stated that the Marengo Police Department is looking for a light bar of this size and requested donating one item to them.

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to donate one of the City's old light bars to the Marengo Police Department. Motion passed 3-0.

NATIONAL INCIDENT MANAGEMENT SYSTEM

Police Chief Richard Gunselman reported that the Federal Government is requiring local municipalities to accept the National Incident Management System (NIMS) and to state that NIMS is their operating system under any emergency situation. Gunselman stated that the City Attorney has prepared an ordinance designating the National Incident Management System as the basis for all incident management in the City of Jasper and asked the Board of Public Works and Safety to recommend the City Council adopt the ordinance. Mayor Schmitt stated that this system was created after 9/11 and is part of Homeland Security and there must be documentation of compliance in order to receive Federal Grant money for emergency preparedness.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to recommend to the City Council that they adopt an ordinance designating the National Incident Management System as the basis for all incident management in the City of Jasper. Motion passed 3-0.

ADDITIONAL STREET CLOSING – 2005 STRASSENFEST

Al Keller, Chairman of 2005 Strassenfest, requested closing 7th Street from Newton Street to the east end of City Hall on Wednesday, August 3, 2005 from 3 p.m. on in order to accommodate the carnival ride set-up. Keller said this closing would be in addition to the other already-approved Strassenfest street closings.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to close 7th Street from Newton Street to the east end of City Hall on Wednesday, August 3, 2005 at 3 p.m. Motion passed 3-0.

WEST VIEW ESTATES PERFORMANCE BOND RELEASE

Mayor Schmitt said Terry Streicher, Streicher Construction, requested a reduction in the subdivision performance bond for West View Estates from \$210,000.00 to \$20,000.00. Schmitt stated that all department managers had signed off with the exception of the street department who recommended a new bond of \$20,000.00 for the completion of streets and storm sewers.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to release the original subdivision performance bond for West View Estates for \$210,000 and exchange it for a new subdivision bond in the amount of \$20,000.00. Motion passed 3-0.

ORCHARD ACRES

Ken Brosmer, Brosmer Land Surveying, representing Jerome Schneider, asked the board to approve the plat for a three-lot subdivision known as Orchard Acres. Brosmer presented the plat and stated that the Planning Commission had previously approved the plat.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the plat for Orchard Acres. Motion passed 3-0.

HIGH WEED COMPLAINTS

Street Commissioner Raymond Eckerle reported for publication the names of property owners that had been cited under section 5.12.040, weed removal/ notice. The names and property locations receiving notice since the last meeting were as follows:

<u>Owner</u>	<u>Location of Lot</u>
Diana Birkle	820 2 nd Avenue
L & B Realty, LLP	R. J. Hochgesang Addn. Part of Lot 21
EMR, LLC	Maryville 2 nd Addn. Lots 13 & 14
Jerry & Carolyn Fuhs	Enlows Reserve 2A, 126 Jackson St.
Jasper Chair Co., Inc.	McCrillus 2 nd Addn. Part of Lot 94C & E

TEMPORARY CLOSURE - SOUTH CLAY STREET

Street Commissioner Eckerle requested temporary closure of S. Clay Street while the County Highway Department replaces the storm sewer culvert. He said the Highway Department would like to commence work on August 8, 2005 and predict completion by August 17, 2005. During discussion, Mayor Schmitt requested that the two governing agencies notify the news media and work with the businesses in the area, as well as placing proper signage for the closure.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, authorization was given to close S. Clay Street from Monday, August 8, 2005 until the County Highway Department has completed replacement of the storm sewer culvert. Motion passed 3-0.

REPORTS

Street Signs. Street Commissioner Raymond Eckerle reported that there has been a rash of street sign theft in the last few months. He said signs have to be specially ordered and cost at least \$25.00 each. He said it's not just the expense but a safety concern because the signs are needed for those responding to 911 calls.

Replacement Employee. Street Commissioner Eckerle stated that Scott Kieffner has been hired as a replacement street department employee and will commence employment on July 18, 2005.

Landfill. Street Commissioner Eckerle presented a copy of a letter from Indiana Department of Environmental Management to German American Bank releasing Letter of Credit # 92-3 in the amount of \$608,816.91. He explained that this was for the City of Jasper’s landfill and that the City still has a post closure Letter of Credit in the amount of \$181,000.00.

Patoka River. Street Commissioner Eckerle reported that the street department has cleaned out the log jam by Memorial Bridge. He has not heard from the State when they will clean out their part of the river by the Third Avenue Bridge.

SIGN FOR VINCENNES UNIVERSITY – JASPER CENTER

Mayor Schmitt said there was a request for an informational sign to be placed on Meridian Road directing visitors to the Jasper Arts Center, Indiana Baseball of Fame, and Vincennes University Jasper Center (VUJC). Street Commissioner Eckerle presented a drawing for a proposed informational sign.

On **motion** by Mayor Schmitt and seconded by Victor Knies, authorization was given to the Street Commissioner to order an informational type sign with appropriate verbiage for VUJC, the Jasper Arts Center, and Indiana Baseball of Fame, to be placed on Meridian Road. Motion passed 3-0.

During discussion, Mayor Schmitt requested that the Street Commissioner contact VUJC and Raymond Howard, representing the Baseball Hall of Fame before ordering the sign.

DEMOLITION QUOTES FOR 716 E. 12TH STREET

City Engineer Chad Hurm reported that he has reviewed the quotes for the demolition of the property at 716 E. 12th Street and recommends accepting the low quote from Lechner’s Inc. for \$7,779.

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to accept the low quote of \$7,779.00 from Lechner’s Inc. for demolition of the property at 716 E. 12th Street. Motion passed 3-0.

During discussion, City Engineer Hurm stated that Lechner’s could have the building down by the end of next week. City Attorney Sandra Hemmerlein reported that legal procedures would be taken in an attempt to reimburse the City for demolition expenses.

Fire Truck. Fire Chief Kenneth Hochgesang reported that the new fire truck should arrive in approximately two weeks.

Reward. Mayor Schmitt suggested the Community Task Force Against Crime consider a \$100 reward for information about the stolen signs.

CLAIMS

Claims against the City from June 10, 2005 through July 7, 2005 were presented and examined by the board. Those claims found to be just, due, and owing were unanimously approved upon **motion** by Thomas Schmidt and seconded by Victor Knies.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:04 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary